

**FEDERAL MEDICAL CENTRE, MAKURDI.**

**NO.1 ATIKU ABUBAKAR ROAD, OLD G.R.A.**

**P.M.B 102004, MAKURDI, BENUE STATE.**

**INVITATION TO TENDER AND EXPRESSION ON INTEREST FOR CONSULTANCY SERVICES FOR 2018 CAPITAL PROJECTS FEDERAL MEDICAL CENTRE, MAKURDI.**

## **INTRODUCTION**

In compliance with the requirements of the Public Procurement Act 2007 and the extant regulations of Government on the Procurement of goods, works and services, and in the bid to provide effective and efficient healthcare service delivery in Benue State and its environs, Federal Medical Centre, Makurdi hereby invite reputable contractors and consultants with proven experience to undertake the under listed 2018 Capital Projects.

## **WORKS AND SERVICES WORKS**

**Lot 1:** Construction/Furnishing of Health Centre at Mbamtsar.

### **Services**

**Lot 2:** Free Medical Outreach in Makurdi/Guma Federal Constituency.

**Lot 3:** Medical Outreach at Buruku Federal Constituency.

**Lot 4:** Screening/Awareness campaign for HIV/AIDS, Hepatitis and Breast Cancer in Zaki-Biam, Ukum Local Government Area, Benue State.

**Lot 5:** Medical Mission for the sick in Jenkwe.

**Lot 6:** Medical Mission for the sick in Adogi.

## **ELIGIBILITY REQUIREMENTS**

(1) Certificate of Incorporation from Corporate Affairs Commission (CAC) including form CAC2 and CAC7 or From CAC 1.1

- (2) Certificate of compliance from Pencom in accordance with the Pension Reform Act 2004 valid till 31 December, 2018.
- (3) Evidence of current tax clearance certificates for the last three (3) years (2015, 2016, and 2017) with minimum average turnover of One Hundred million, valid till 31 December, 2018
- (4) Company Audit account for the last three (3) years (2015, 2016 and 2017) duly stamped by a reputable audit firm,
- (5) Certificate of compliance from Nigerian Social Insurance Trust Fund (NSITF) valid till 31 December, 2018
- (6) Provision of current certificate of compliance from Industrial Training Fund (ITF) valid till 31 December, 2018
- (7) Evidence of registration on the Bureau of Public Procurement National Data Base of Contractors, Consultants and Suppliers by the inclusion of Interim Registration Report (IRR) issued by Bureau of Public Procurement (BPP) expiring 1 January, 2019 or valid certificate issued by BPP.
- (8) Company profile with Curriculum Vitae of technical/Management Staff with evidence of previous work experience, detail clients, nature of work/contract, contract sum and copies of academic and professional qualifications i.e COREN, QSRBN, CORBON, ARCON, etc.
- (9) List of plants/equipment with proof of Ownership/Lease
- (10) Evidence of similar jobs executed in the past Five (5) years including Letters of Awards, Job Completion Certificates, Valuation Certificates and photographs for ongoing projects.
- (11) Evidence of financial capability to execute the project by submission of reference letter from a reputable Commercial bank indicating willingness to provide credit facility for the execution of the project when needed.
- (12) A sworn Affidavit indicating that:
  - (a) None of the Directors of the company has been convicted in any court of law for criminal offence involving financial impropriety
  - (b) No officer of the Federal Medical Centre, Makurdi or the Bureau of Public Procurement is a former or present Director, Shareholder or has any pecuniary interest in tire bidder and to confirm that all information presented in its bid are true and correct in all particulars.
  - (c) The company is not in receivership, insolvency or bankruptcy

(13) All documents for submission must be transmitted with a covering/ forwarding letter under the company/firm letter headed paper bearing amongst others the registration number (RC) as issued by the Corporate Affairs Commission (CAC), contact address, telephone number (GSM) and email address. The letter headed paper must bear the names and nationalities of the Directors of the company at the bottom of the page, duly signed by the authorized officer.

## **COLLECTION OF TENDER DOCUMENTS**

Interested bidders are to collect tender documents from the office of Head of Procurement Department, APIN Complex (Upstairs) between **8:00am – 4:00pm (Monday – Friday)** on presentation of evidence payment of a non-refundable fee of Ten Thousand Naira (N10,000.00) only per LOT, paid into Federal Medical Centre, Makurdi Remitta account in any commercial bank.

## **SUBMISSION OF TENDER DOCUMENTS**

Prospective bidders are to submit bid for each of the Lot desired, two (2) hard copies each of technical and financial bids with soft copy of financial bids only in MS Excel format packaged separately in sealed envelopes and clearly marked as “Technical Bid” or “Financial Bid”. Thereafter, put the two sealed envelopes together in a bigger sealed envelope addressed to the Medical Director, Federal Medical Centre, Makurdi, No.1 Atiku Abubakar Road, Old G.R.A, PMB 102004 Makurdi, Benue State and clearly marked with the name of the project and Lot number. Furthermore, the reverse of each sealed envelope should have the name and address of the bidder and drop in the designated Tender Proof box at the above address not later than **12 noon of Monday, 3 September, 2018**. Bidders are to sign the bid submission register in the office of the Medical Director, Federal Medical Centre, Makurdi (Mission Ward). Interested Firms are to Submit two (2) bound copies of Expression of Interest (EOI) documents, separated by dividers. The documents should be submitted in a sealed envelope and addressed to the Medical Director, Federal Medical Centre, Makurdi, No.1 Atiku Abubakar Road, Old G.R.A, PMB 102004 Makurdi, Benue State, and clearly marked with the Name of the Project and Lot Number. Furthermore, the reverse of each sealed envelope should have the name and address of the Bidder and should be deposited in the Tender Box at the address above, not later than **12.00noon on Monday, 6 August, 2018**.

## **OPENING OF BID**

Technical Bids will be opened on the **Monday, 3 of September, 2018 by 12 noon** in the Board Room of Federal Medical Centre, Makurdi in the presence of bidders or their representatives while the financial bids will be kept unopened. All pre-qualified bidders will be contacted at a later date for financial bid opening, while bids of unsuccessful bidders will be returned unopened. Only contractors whose technical bid fulfill the minimum requirements would be invited for financial bid opening. For further enquiries contact the Head of Procurement Department, [sokpo.rosse@gmail.com](mailto:sokpo.rosse@gmail.com)

Expression of Interest (EOI) documents will be opened immediately after the deadline for the submission by **12.00noon on Monday, 6 August, 2018**, at the Board Room of Federal Medical

Centre, Makurdi, in the presence of Bidders or their representatives. Please, ensure that you sign the Bid Submission Register at the address stated above, as the Centre will not be held liable for misplaced or wrongly submitted bids

**PLEASE NOTE:**

- Bids submitted after the deadline for submission will be returned unopened
- Bidders should not bid for more than two Lots.
- All costs will be borne by the Bidders as the Centre will not be held responsible for any cost or expenses incurred by any interested party(ies) in connection with any response to this invitation;
- Federal Medical Centre, Makurdi is not bound to pre-quality any bidder and reserves the right to annul the Procurement process at any time without incurring any liabilities in accordance with section 28 of the Public Procurement Act, 2007.

**SIGNED:**

**MEDICAL DIRECTOR,**

**FEDERAL MEDICAL CENTRE, MAKURDI.**